

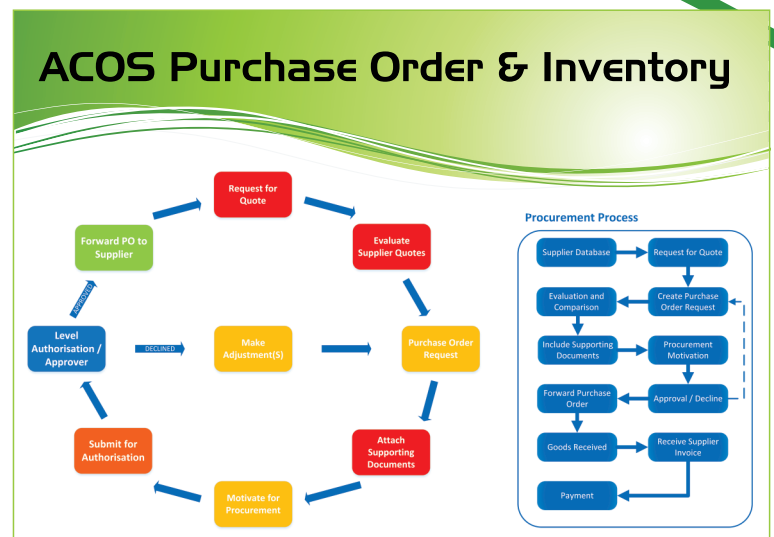
ACOS Procurement and Business Automation Software

Automating the distribution of single or multi-level purchase order authorisation requests can significantly improve productivity, reduce administration, enhance controls and enforce company policies.

ACHIEVE PURCHASING EXCELLENCE

ACOS IMPROVES PURCHASING CAPABILITIES IN THE FOLLOWING AREAS

- Incident Management
- Customisable Workflow
- Supplier Invoice and GRN Processing
- Budget Control Integrated with Workflow
- User and Level Escalations
- Strong Purchasing Control Capabilities



ACOS provides a powerful and flexible purchase order authorisation solution that ensures business rules are adhered to, and manual administration processes are reduced.

Workflow functionality to monitor, control and enforce purchase authorisation processes.

ACOS Function Matrix

Integrated supplier management with supplier and purchase order approval functionality for budget controllers, managers and finance personnel to review and approve.

Fully customizable workflow according to your business needs.

Single level purchase order authorisation Establishing, monitoring and enforcing appropriate purchase order authorization processes within an organization is critical to financial management.

Multi-level purchase order authorisation decisions may have to be taken by more than one authoriser in the "workgroup". On occasion the procurement value might exceed the line-manager's approval limit, whereupon a senior manager or director's approval is required. In such cases, manual authorization processes are time consuming resulting in extended procurement cycles. ACOS automatically identifies the approval route of a purchase order, evaluates the request (based on selected project and linked authorisation channel) and redirects the request to the next authoriser for review and/or approval. ACOS records a complete audit-trail of purchase order decisions.

ACOS is more than just a purchase order authorisation system ...

Manual processes such as inventory and supplier database management, supplier contract administration are just some procurement challenges faced by organisations. ACOS will not only address the workflow authorisation processes, but can be deployed to automate the business processes across multiple systems and departments, allowing remote users to have seamless access to procurement information and approval statuses.

BENEFITS

Source Documents

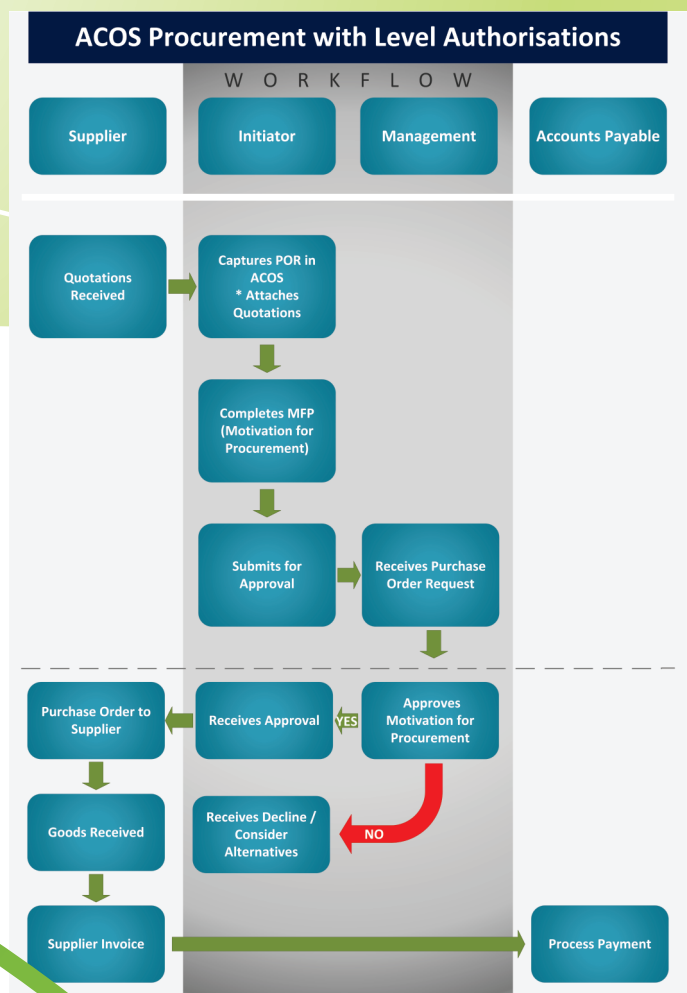
- Stock Issues
- RFQ (Request for Quote)
- Supplier Purchase Order Request
- Motivation for Procurement
- Goods Received Notes and more

Enhanced Business Processes

- Simplify Business Processes
- Automated E-Mailing
- Automated purchasing & budget approval

Helps To Meet

- Budgetary Compliance
- Stock Turn-Over Quotas
- Auditing Requirements
- Legislative Compliance
- Financial and Management Controls



ITcontact AppSuite for BUSINESS

ACOS supports an integrated supplier procurement system with a supplier database, contract and document management, custom contract fields and compliance reporting with built in triggers that alert users when certification expiry dates are reached.

Increase productivity by maximising efficiency in respect of purchasing processes.

Track spending and compliance.

Ensure healthy supplier competition by meeting quality and price objectives.

Channel purchase requisitions to elected levels of authorisation based on budget status with the Budget Control module. Add additional workflow by department or other criteria such as by GL account or project code.

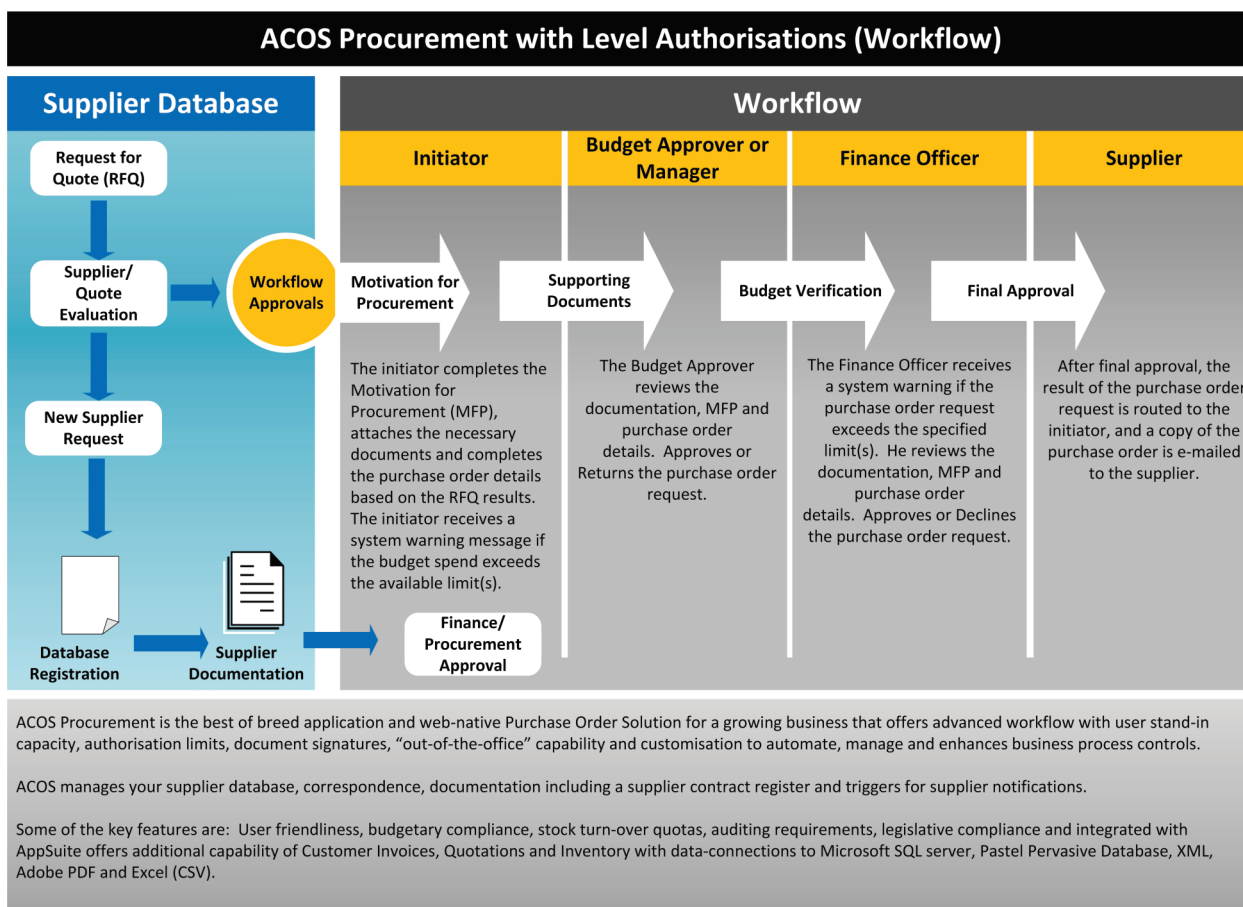
ACOS makes it possible to track budgets against projects, cost centres and / or GL accounts, with separate approval workflow depending on the budget status.

The Blanket Order option enables separate routing logic for a “Blanket PO request” versus a “Standard PO request” for simple review and processing of a high-level PO or project amount. Releases against the Blanket Order can also have a separate approval workflow.

Stock requests out of the Inventory Module can have their own approval workflow to manage the fulfilment of departmental requests from existing inventory.

ACOS “Mobile access” puts purchase order and requisition approval at designated users' fingertips. Approvals facilitate notifications, reviews, approvals, rejections and other communications from mobile devices.

The ACOS integrated Purchasing approval workflow functionality, enables flexible approval routing, conditional channeling for different projects and limits on purchase order requests. The workflow engine can be applied to different processes, including new supplier authorizations, approval of supplier documents and budget controls.



CONSULTING & IMPLEMENTATION

Maintaining relevance in business often involves modifying or implementing new strategic IT solutions. ITcontact has developed software for the SA banking industry and the software has been in use by the banking sector since 2001. We have expertise and the creative mindset to provide the right strategies for your company.

WORKFLOW & INTEGRATION

Maintaining the integrity of information and data is imperative. ACOS procurement boasts advanced workflow, a powerful internet presence with data security & a flexible database design - shared across all "AppSuite" applications with accounting system integration. (eg. Pastel, Quickbooks)

NETWORKS & CAPACITY

Ensuring your long term goals are met can only be achieved by having a capable network. From fail-over and firewall implementation, VPN (client-server) and (site-to-site) to security and performance, our teams will create a network that is flexible and allows for further growth as the business expands.

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